

## Vehicle Inspection



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Completion Date:

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### Full Service Checklist

#### Mac Automotive

Unit 5 Friar Walk

Worthing

BN131BL

Vehicle Reg.: **HV14EWP**

Make: **CITROEN**

Model: **C1**

VIN: VF7PNCFB4DR595661

Mileage: 0

#### Colour Key

Not Checked / Not Applicable



Satisfactory / No Issues



Advisory requires attention but not urgently



Requires urgent attention



#### Service Preparation and Road Test

Check for body damage

Check exterior lamps for damage and security

Check exterior mirrors for damage and security

Check screen for damage and stone chips

Check number plates (fitment and condition)

Check fuel cap/ flap for sealing and security

Apply seat cover and floor mat



#### Initial Service Checks

Road Test. Check for suspension/steering noise, brake noise or judder and for pulling to one side



Blue (Not Checked)

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### Full Service Checklist

Locate locking wheel removal key where fitted ☐

Locate service book and check service supplements are up to date with manufacturers recommendations ☐

Timing belt replacement interval

Check customer comments and requests ☐

Check for warning lights displayed on instrument panel ☐ Blue (Not Checked)

### Function Check

Check all interior switch functions

Check the front screen wash wiper working correctly

Check the rear screen wash wiper working correctly (if fitted)

Check all interior lights working correctly

Check all exterior lights working correctly

Check horn working correctly

Check heater controls and heater fan speed working correctly

Check seat belts condition and working correctly

Check air conditioning working (if fitted)

Check handbrake / park brake operation and travel

### Vehicle on the Ground

Check auxillary belts

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### Full Service Checklist

Check battery condition and security. Test battery and test charging

Test and top up brake fluid

Check and top up clutch fluid

Test and top up antifreeze

Check and top up screenwash

Check engine cooling fan

Check for coolant leaks under bonnet

Check for oil leaks under bonnet

Replace engine air filter



Check spark plug service history and intervals

Visually inspect ignition coils and HT leads where applicable

Check bonnet release and cable operation and lubricate

Check bonnet struts or stay

Check door and boot operation, lubricate hinges and latches

Check shock absorbers are damping correctly

### Vehicle Raised/ Off the Ground

Check condition and security of all suspension components

Check condition and security of driveshafts and components



Blue (Not Checked)

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### Full Service Checklist

Check condition and security of all steering components

Check all wheel bearings for rotational noise and free play

Remove all 4 wheels

☐

Check and record front brakes for condition, operation and wear

Check and record rear brakes for condition, operation and wear, remove drums if fitted

Check all brake lines, flexible hoses and callipers for condition, leaks and security

Check handbrake / park brake cables

Check engine and gearbox mounts for wear

Visual check for engine oil leaks

Visual check for gearbox oil leaks

Visual check for coolant leaks

Check exhaust system for leaks, security and noise

Check fuel system for leaks, corrosion and security

Check vehicle chassis and structure for corrosion

Drain engine oil/ renew engine oil

☐

**Oil Spec & Quantity**

Renew engine oil filter

☐

### Tyres and Wheels

Front tyre sizes & brand

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### Full Service Checklist

Nearside front tyre & wheel

Offside front tyre & wheel

Rear tyre sizes and brand (If different from front)

Nearside rear tyre & wheel

Offside rear tyre & wheel

Spare tyre & wheel/inflation kit

Tyre pressures checked

☐

Wheel alignment

### Post Ramp Checks

Reset Service Light

☐

Stamp service book / update digital service records

☐

Torque road wheels and record torque settings

☐

Placed locking wheel nut back in the vehicle

Remove seat cover and floor mat

☐

### Information

Have you added any comments to the jobsheet?

Images are attached

☐

Additional vehicle inspections exist

☐

Additional comments

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